



Arab Schools

فدارس العرب

OUR COMMITMENT IS QUALITY EDUCATION

Homework Policy

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Abbreviations and Acronyms

Abbreviations / Acronyms	Expansion



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Homework definition

Homework is any activity or assignment directed by the teacher to be performed outside the classroom that may include practicing skills learned in class, reading, studying, projects, or completion off assignments.

Homework Responsibilities

The responsibilities of Teachers, Students and parents with regards to homework are as follows:

Teachers' Responsibility

- Be aware of the school's homework policy and ensure it is implemented and followed
- Ensure parents/carers are aware of the school's homework policy
- Ensure the assigned homework is understood and is able to be completed by all the student
- Ensure that students are given enough time to complete set homework
- Provide opportunities for students to discuss any difficulties they are experiencing with homework
- Monitor the homework practices of their students
- Mark homework and provide timely and practical feedback and support
 - Teachers are to fill in the Weekly Tracker and to report constant non-submission to Monitors
 - Feedback is to be provided within 48 working hours upon submission
- Maintain homework record (Tracker).
- Be mindful of circumstances that may prevent a child from completing homework tasks
- Assign relevant meaningful homework that reinforces classroom learning.
- Setting homework that is varied, differentiated, challenging, meaningful and directly related to class work and appropriate to students' learning needs
- Setting realistic submission deadlines
- State clear objectives of any given task
- Activities or assignments that students can complete independently.
- Carefully constructed as to be completed within a reasonable time allotment, with minimal adult help.
- Connected to grade level or subject matter curriculum.
- Connected to class instruction.
- Engaging, purposeful and relevant.
- Consideration shall be given to quality over quantity.
- Only be used to facilitate the achievement of learning outcomes;
- Complement and reinforce classroom learning and teaching programmes and be appropriate to the needs of the students;
- Support the development of the student's independence as a learner;
- Further the partnership between school and home;
- Avoid dependence on unreasonable levels of parental assistance or resources that are not readily available to the student;
- Be set without impinging on reasonable time for family, recreational, cultural and employment pursuits relevant to the student's age, development and educational aspirations;
- Be balanced across learning areas so as to avoid stress and overload;
- Be consistently applied, monitored and assessed in a whole-school approach that is responsive to individual needs and learning area requirements;
- Be disassociated from any form of punishing students or means of securing discipline.



- Teachers are to message students & parents regarding outstanding homework and extend the due date reasonably
- Homework should be named as per the Weekly Agenda

Students' Responsibilities

- Complete homework as assigned.
- Upload homework to the teacher.
- Seek clarification from teachers when unclear about homework.
- Use class time provided for completing classwork and/or starting homework.
- Seek assistance from teachers when demonstrating an inability to complete homework.

Students are expected to:

- *Aim High*- show effective effort and attempt challenges
- *Work Hard*- complete it as independently as possible
- *Think First*- hand-in work you are proud of and communicate with teacher if it is unfinished or missing
- *Be Flexible*- try first and persevere even if it's hard
- *Be Kind*- take care of self and be kind if others need help

Parental/Guardian Responsibility

Parents can help children by:

- Encouraging regular nightly reading
- Provide a place for their child to do their homework, allow time to do it and provide appropriate resources and a supportive environment (e.g. Free from major distractions), together with a routine that fits with the family;
- Encouraging a regular daily session to examine and complete homework, helping to balance the amount of time spent between homework and recreational activities
- Establish a consistent schedule for completing homework
- Understand their child's homework expectations
- Discuss homework tasks with their child. Ask questions about their child's understanding of the task
- Communicate to the teacher if homework tasks are too difficult for their child
- Monitoring the time taken to complete the homework tasks and give feedback to the teacher as to whether the amount of homework can be completed in the designated time
- Support your child to develop an age-appropriate level of independence in completing homework;
- Discussing the texts that have been read by the child.
- Supervising 'elearning', including ICT tools and usage;
- Support your child to develop an age-appropriate level of independence in completing homework;
- Encourage, praise and provide guidance and support as is required; and
- Contact the relevant teacher/s to discuss any concerns about homework.

Implementation

- The school's homework policy will be available to staff and parents
- Classroom teachers will regularly set and discuss homework tasks with students (to allow for clarifying words, questions and provide examples where needed)
- Homework will enable practice of classroom learning, prepare for new learning and /or expand on learning that has occurred
- Each set task must be purposeful, meaningful and relevant to the current or previous classroom curriculum
- The purpose of homework should be identified and articulated [learning intent/aim/goal]
- Teachers will provide feedback on set homework, to the student, either in the form of a comment or against set criteria. ~~Peers may on occasion provide feedback on set homework~~
- Each department HOD will send home a homework outline at the beginning of the year which clearly states the expectations of homework for that year
- Reading will comprise at least 30% of the nightly homework allocation for each year level
- Consideration will be given to students who are not able to complete the set homework during the school week.
- Parents may negotiate with the class teacher regarding completing homework during the weekend and or school holidays
- Students may use digital tools such as laptops, video cameras, ipads etc. For completing homework
- Teachers setting tasks that include the use of digital tools, are expected to set time constraints
- Homework tasks may be published on our school website as a showcase
- Students will be required to upload completed homework onto E-School Portal.

Types of Homework

Homework will consist of:

- Reading of texts/activities

Homework may consist of:

- Simple reinforcement tasks associated with classroom activities
- Completing consolidation exercises for mathematics and other sciences
- Gathering of additional information or materials
- Reading of High Frequency words
- Spelling of High Frequency words
- Extended classwork
- Differentiated homework
- Independent reading on a daily basis
- Tasks such as continuation of classroom work, projects, assignments, and research
- Unfinished classroom activities as homework tasks

Practise exercises – providing students with the opportunities to apply new knowledge, or to review, revise and reinforce newly acquired skills – such as:

- Reading for school work & pleasure
- Writing tasks/essays
- Preparing for assignments/projects

Homework will generally not be set on weekends or during vacation periods.

Students who do not complete set homework tasks will be followed up by the class teacher.

Vacation Homework: Many of our students are away from home during the vacation periods and cannot bring books and materials. There should be no Homework assigned during the vacation period as many of students do not have

laptops and cannot travel with textbooks. For the purpose of this policy, vacations shall be defined as any period longer than 5 Days.

Homework Duration

Actual time required to complete assignments will vary with each student's work habits, academic proficiency, and course load.

The table below provides suggested time to be allocated to homework.

Year Level	Amount of Time	Involvement
Grade 1	30 - 40 mins	Parents are expected to check understanding of the homework in order for students to complete the homework as independently as possible. Parental oversight is required at this stage.
Grade 2	35 - 45 mins	Parents are expected to check understanding of the homework in order for students to complete the homework as independently as possible. Parental oversight is required at this stage.
Grade 3	40 - 50 mins	Parents are expected to check understanding of the homework in order for students to complete the homework as independently as possible. Parental oversight is required at this stage.
Grade 4	50 - 60 mins	Parents are expected to check understanding of the homework in order for students to complete the homework as independently as possible. Reduced amount of parental oversight is required.
Grade 5	50 - 60 minutes	Parents are expected to check understanding of the homework in order for students to complete the homework as independently as possible. Parental oversight is not required but encouraged.
Grade 6	50 - 60 minutes	Parents are to ensure a conducive working environment as per the Parent/Guardian Responsibility guidelines. Parental oversight is not required but encouraged.
Grade 7	60 - 70 minutes	Parents are to ensure a conducive working environment as per the Parent/Guardian Responsibility guidelines. Parental oversight is not required at this stage.
Grade 8	70 - 80 minutes	Parents are to ensure a conducive working environment as per the Parent/Guardian Responsibility guidelines. Parental oversight is not required at this stage.
Grade 9	80 - 90 minutes	Parents are to ensure a conducive working environment as per the Parent/Guardian Responsibility guidelines. Parental oversight is not required at this stage.
Grade 10	100 - 110 minutes	Students should independently complete homework and are expected to engage in self-learning.
Grade 11	100 - 110 minutes	Students should independently complete homework and are expected to engage in self-learning.
Grade 12	100 - 120 minutes	Students should independently complete homework and are expected to engage in self-learning.

- Students are expected to complete the homework and not parents
- **ABSENCE:** Students who miss homework due to absence should be given the opportunity to submit missed work within reason.

Homework Allotment Guidelines

Number of Periods per Week	Allotment per Week
1-2 periods	1 piece of homework
3-4 periods	2 pieces of homework
5+ periods	3-5 pieces of homework

- Reading is not taken into account in the above

Principles (Extended)

Homework should:

- Only be used to facilitate the achievement of learning outcomes;
- Complement and reinforce classroom learning and teaching programmes and be appropriate to the needs of the students;
- Support the development of the student's independence as a learner;
- Further the partnership between school and home;
- Avoid dependence on unreasonable levels of parental assistance or resources that are not readily available to the student;
- Be set without impinging on reasonable time for family, recreational, cultural and employment pursuits relevant to the student's age, development and educational aspirations;
- Be balanced across learning areas so as to avoid stress and overload;
- Be consistently applied, monitored and assessed in a whole-school approach that is responsive to individual needs and learning area requirements;
- Be disassociated from any form of punishing students or means of securing discipline.

Evaluation: This policy will be reviewed annually.